



Ministero dell'Interno

DIPARTIMENTO DELLA PUBBLICA SICUREZZA
DIREZIONE CENTRALE PER GLI AFFARI GENERALI DELLA POLIZIA DI STATO

N.559/A/1/131.14.1.2/21642

Roma, 16 MAG. 2014

OGGETTO : FRONTEX – CALL FOR SECONDED NATIONAL EXPERT – STRATEGIC ANALYST (FOCUS ON DOCUMENT FRAUD) IN THE RISK ANALYSIS UNIT.

L'AGENZIA FRONTEX DELL'UNIONE EUROPEA CON SEDE A VARSAVIA HA RESO NOTO DI AVER AVVIATO LE PROCEDURE PER RICOPRIRE LA SEGUENTE POSIZIONE DI ESPERTO NAZIONALE DISTACCATO (SNE), PER UN PERIODO DI DUE ANNI:

- **STRATEGIC ANALYST (FOCUS ON DOCUMENT FRAUD) IN THE STRATEGIC ANALYSIS AND PLANNING SECTOR WITHIN THE RISK ANALYSIS UNIT UNDER OPERATIONS DIVISION, DA RISERVARE AL RUOLO DEGLI ISPETTORI DELLA POLIZIA DI STATO CON ALMENO 5 ANNI DI ANZIANITA' NEL RUOLO;**

REQUISITI GENERALI

- OTTIMA CONOSCENZA DELLA LINGUA INGLESE;
- AVER RIPORTATO NEGLI ULTIMI DUE RAPPORTI INFORMATIVI UN GIUDIZIO NON INFERIORE ALLA VALUTAZIONE DI "OTTIMO";
- OTTIME CONOSCENZE INFORMATICHE E DEL PACCHETTO OPERATIVO MICROSOFT OFFICE;
- NON AVER RIPORTATO SANZIONI DISCIPLINARI SUPERIORI AL RICHIAMO SCRITTO, A MENO CHE NON SIA INTERVENUTA LA RIABILITAZIONE AI SENSI E PER GLI EFFETTI DELL'ART. 87 DEL D.P.R. 10 GENNAIO 1957, N. 3;
- NON ESSERE SOTTOPOSTO AD ALCUN PROCEDIMENTO DISCIPLINARE E/O PENALE E NON AVER RIPORTATO CONDANNE PENALI;
- POSSESSO DEL NULLA OSTA DI SICUREZZA.

LA DESCRIZIONE DELLE POSIZIONI E' IN LINGUA INGLESE, COSÌ COME I REQUISITI SPECIFICI RICHIESTI CHE SARANNO CONSULTABILI SUL PORTALE "DOPPIA VELA".



FRONTEX

SECONDED NATIONAL EXPERT - JOB PROFILE
Strategic Analyst (focus on Document Fraud),
Risk Analysis Unit /Strategic Analysis and Planning Sector

Tasks and responsibilities:

Reporting to the Head of Strategic Analysis and Planning Sector, the main tasks and responsibilities of the Strategic Analyst will be as follows:

- providing analytical and logistical support to the activities of the European Document-Fraud Risk Analysis Network;
- providing support to the activities in the field of strategic analysis of document fraud to selected risk analysis networks with Third Countries;
- collecting and processing the necessary data according to the best practices in the field;
- contribute to the sector activities in particular to the implementation of the tasks assigned in the Programme of Work;
- providing support to analytical activities related to 1) migration management and border management in general, and 2) irregular migration, border security and document fraud especially;
- providing support in preparing risk assessments, reports, letters, briefing notes and responses to enquiries;
- supporting the organisation of meetings, workshops, seminars and network cooperation in the field of unit/sector activities;
- supporting and implementing the working cooperation with other Frontex units/sectors promoting the best practices and knowledge-sharing.

Qualifications and experience required:

(1) Professional

The candidate will be required to demonstrate that he/she has:

- at least five years of professional experience with delivering high quality data analysis on document fraud phenomena, migration management, border management, border security, irregular migration and various cross-border criminal activities (for example, trafficking in human beings);
- knowledge of analytical tools and various research methodologies, as well as professional experience of their practical application;
- capacity to analyse, visualise and make sense of complex quantitative and qualitative datasets originating from a variety of information sources;
- practical knowledge and proven experience in intelligence and data analyses;
- ability to develop hypotheses on irregular migration and cross-border criminal activities, identify intelligence gaps and make recommendations for risk mitigation measures;
- professional experience in preparing risk assessments, reports, letters and briefing notes;
- keen interest and excellent orientation in geopolitical issues related to border security and border management issues;
- excellent command of English, at least at C1 level;
- competent user of Microsoft office applications (Word, Excel and Outlook);

Besides the following attributes would be an asset:

- experience in project planning and management;
- completed training in strategic analysis;



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DIREZIONE CENTRALE PER GLI AFFARI GENERALI DELLA POLIZIA DI STATO

N.559/A/1/131.14.1.2/ 21634

Roma, 16 MAG. 2014

OGGETTO : FRONTEX – CALL FOR SECONDED NATIONAL EXPERT – STRATEGIC ANALYST IN THE RISK ANALYSIS UNIT.

L'AGENZIA FRONTEX DELL'UNIONE EUROPEA CON SEDE A VARSAVIA HA RESO NOTO DI AVER AVVIATO LE PROCEDURE PER RICOPRIRE LA SEGUENTE POSIZIONE DI ESPERTO NAZIONALE DISTACCATO (SNE), PER UN PERIODO DI DUE ANNI:

- STRATEGIC ANALYST IN THE STRATEGIC ANALYSIS AND PLANNING SECTOR WITHIN THE RISK ANALYSIS UNIT UNDER OPERATIONS DIVISION, DA RISERVARE AL RUOLO DEGLI ISPETTORI DELLA POLIZIA DI STATO CON ALMENO 5 ANNI DI ANZIANITA' NEL RUOLO;

REQUISITI GENERALI

- OTTIMA CONOSCENZA DELLA LINGUA INGLESE;
- AVER RIPORTATO NEGLI ULTIMI DUE RAPPORTI INFORMATIVI UN GIUDIZIO NON INFERIORE ALLA VALUTAZIONE DI "OTTIMO";
- OTTIME CONOSCENZE INFORMATICHE E DEL PACCHETTO OPERATIVO MICROSOFT OFFICE;
- NON AVER RIPORTATO SANZIONI DISCIPLINARI SUPERIORI AL RICHIAMO SCRITTO, A MENO CHE NON SIA INTERVENUTA LA RIABILITAZIONE AI SENSI E PER GLI EFFETTI DELL'ART. 87 DEL D.P.R. 10 GENNAIO 1957, N. 3;
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LA DESCRIZIONE DELLE POSIZIONI E' IN LINGUA INGLESE, COSI' COME I REQUISITI SPECIFICI RICHIESTI CHE SARANNO CONSULTABILI SUL PORTALE "DOPPIAVELA".



FRONTEX

SECONDED NATIONAL EXPERT - JOB PROFILE

Strategic Analyst,

in the Strategic Analysis and Planning Sector
within the Risk Analysis Unit under Operations Division

Tasks and responsibilities:

Reporting to the Head of Strategic Analysis and Planning Sector, the main tasks and responsibilities of the Strategic Analyst will be as follows:

- contribute to the sector activities in particular to the implementation of the tasks assigned in the Programme of Work;
- providing support to analytical activities related to 1) migration management and border management in general, and 2) irregular migration, cross-border crime and border security especially;
- collecting and processing the necessary data according to the best practices in the field;
- providing support in preparing risk assessments, reports, letters, briefing notes and responses to enquiries;
- supporting the organisation of meetings, workshops, seminars and network cooperation in the field of unit/sector activities;
- supporting and implementing the working cooperation with other Frontex units/sectors promoting the best practices and knowledge-sharing.

Qualifications and experience required:

(1) Professional

The candidate will be required to demonstrate that he/she has:

- at least five years of professional experience with delivering high quality analysis on migration management, border management, border security, fundamental rights, irregular migration and various cross-border criminal activities (including trafficking in human beings);
- proven knowledge of analytical tools and various research methodologies, as well as professional experience of their practical application;
- proven capacity to analyse and make sense of complex quantitative and qualitative datasets originating from a variety of information sources;
- practical knowledge and proven experience in intelligence analysis;
- ability to develop hypotheses on irregular migration and cross-border criminal activities, identify intelligence gaps and make recommendations for risk mitigation measures;
- proven professional experience in preparing risk assessments, reports, letters and briefing notes;
- keen interest and excellent orientation in geopolitical issues related to border security and border management issues;
- excellent command of English, at least at C1 level;
- competent user of Microsoft office applications (Word, Excel and Outlook);

Besides the following attributes would be an asset:

- experience in project planning and management;
- completed training in strategic analysis;
- familiarity with EU administrative working practices.



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DIPARTIMENTO DELLA PUBBLICA SICUREZZA
DIREZIONE CENTRALE PER GLI AFFARI GENERALI DELLA POLIZIA DI STATO

N.559/A/1/131.14.1.2/21640

Roma, 16 MAG. 2014

OGGETTO : FRONTEX – CALL FOR SECONDED NATIONAL EXPERT – OPERATIONAL ANALYST IN THE OPERATIONAL ANALYSIS AND EVALUATION SECTOR WITHIN THE RISK ANALYSIS UNIT UNDER OPERATIONS DIVISION.

L'AGENZIA FRONTEX DELL'UNIONE EUROPEA CON SEDE A VARSAVIA HA RESO NOTO DI AVER AVVIATO LE PROCEDURE PER RICOPRIRE LA SEGUENTE POSIZIONE DI ESPERTO NAZIONALE DISTACCATO (SNE), PER UN PERIODO DI DUE ANNI:

- OPERATIONAL ANALYST IN THE OPERATIONAL ANALYSIS AND EVALUATION SECTOR WITHIN THE RISK ANALYSIS UNIT UNDER OPERATIONS DIVISION, DA RISERVARE AL RUOLO DEI SOVRINTENDENTI ED AL RUOLO DEGLI ASSISTENTI ED AGENTI DELLA POLIZIA DI STATO CON ALMENO 5 ANNI DI SERVIZIO;

REQUISITI GENERALI

- OTTIMA CONOSCENZA DELLA LINGUA INGLESE;
- AVER RIPORTATO NEGLI ULTIMI DUE RAPPORTI INFORMATIVI UN GIUDIZIO NON INFERIORE ALLA VALUTAZIONE DI "OTTIMO";
- OTTIME CONOSCENZE INFORMATICHE E DEL PACCHETTO OPERATIVO MICROSOFT OFFICE;
- NON AVER RIPORTATO SANZIONI DISCIPLINARI SUPERIORI AL RICHIAMO SCRITTO, A MENO CHE NON SIA INTERVENUTA LA RIABILITAZIONE AI SENSI E PER GLI EFFETTI DELL'ART. 87 DEL D.P.R. 10 GENNAIO 1957, N. 3;
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FRONTEX

SECONDED NATIONAL EXPERT - JOB PROFILE

Operational Analyst

**In the Operational Analysis and Evaluation Sector
within the Risk Analysis Unit under Operations Division**

Secondment tasks and responsibilities

Reporting to the Head of Operational Analysis and Evaluation Sector, the main tasks and responsibilities of the Operational Analyst will be as follows:

- Contribute to the sector activities in particular by contributing to the implementation of the tasks assigned in the Programme of Work;
- Providing analytical support in the planning, during the operational phase, and final evaluations of joint operations and pilot projects;
- Deliver tailored, high quality analysis on the nature and scope of illegal migration and associated cross-border criminal activities;
- Collecting and processing the necessary data according to the best practices in the field;
- Preparing risk assessments, reports, letters, briefing notes and responses to enquiries;
- Supporting the organization of meetings, workshops, seminars and network cooperation in the field of unit/sector activities;
- Supporting and implementing the working cooperation with other Frontex units/sectors promoting the best practices and knowledge-sharing;
- Maintaining the relevant analytical files on the database and guaranteeing the archiving of files.

Selection criteria

Professional requirements

The candidate will be required to demonstrate that she/he has:

- At least five years of professional experience and proven knowledge in the areas described in the job duties;
- Proven knowledge of analytical tools and professional experience of their practical application;
- Practical knowledge and expertise in intelligence analysis;
- Ability to develop hypotheses on illegal immigration and associated cross-border criminal activities, identify intelligence gaps and make recommendations for further action;
- Excellent command of English, both oral and written
- Report writing skills
- Excellent analytical skills;
- Good computer skills.

Besides the following attributes would be an asset:

- Excellent command of Microsoft Office applications
- Knowledge of information management tools;
- Familiarity with EU administrative working practices and Frontex activities.

Personal attributes especially important to this post include:

- Excellent organisational skills;
- Work to deadlines on multiple tasks;
- Strong sense of initiative, responsibility and flexibility;
- Ability to work under pressure and respond to changes in a rapidly evolving work environment;
- Excellent communication skills;
- Ability to work into a multicultural and multi-professional environment.